NORTH CENTRAL REGIONAL TRANSIT DISTRICT
BOARD MEETING SUMMARY

March 6, 2015
9:00 AM - 1:00 PM
Jim West Regional Transit Center
Board Room

Below is a summary of the actions taken by the North Central Regional Transit District's Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District's Board of Directors was called to order on the above date at 9:14 a.m.

ROLL CALL:

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

Members Present:	**Elected Members**	**Alternate Designees**
Los Alamos County	*Councilor Pete Sheehey*	
Rio Arriba County		*County Manager Tomas Campos*
Taos County	*Commissioner Jim Fambro*	
Town of Taos	*Mayor Daniel Barrone*	
Santa Fé County	*Commissioner Miguel Chavez*	
Nambé Pueblo	*Absent*	
Pojoaque Pueblo	*Tim Vigil (Telephonically)*	
Ohkay Owingeh	*Absent*	
San Ildefonso Pueblo	*Lillian Garcia*	
Santa Clara Pueblo	*Absent*	
Tesuque Pueblo		*Sandra Maes*
City of Santa Fé		*Jon Bulthuis*
City of Española	*Councilor Dennis Tim Salazar*	

Town of Edgewood	*Councilor Chuck Ring*	
Rio Metro (ex officio)	*Elizabeth Carter*	

Staff Members Present

Mr. Anthony J. Mortillaro, Executive Director
Ms. Dalene Lucero, Executive Assistant
Ms. Stacey McGuire, Project and Grants Specialist
Mr. Michael Kelly, Transit and Facilities Operations Director
Mr. Jim Nagle, Public Information Officer
Mr. Daniel Simon, Marketing and Communications Specialist
Ms. Charlene Padilla, Transit Driver I
Mr. Nicholas Molina, Transit Driver II
Mr. Robert Hiland, Transit Supervisor

Others Present

Mr. Peter Dwyer, Legal Counsel
Mr. Carl Boaz, Stenographer
Mr. Ardee Napolitano, Rio Grande Sun
Ms. Marcy Eppler, NMDOT
Ms. Delilah Garcia, NMDOT
Mr. David Harris, NMDOT
Ms. Tessa Jo Mascareñas, Santa Fe County
Mr. Tim Martinez, Tribal Council Member, San Ildefonso

APPROVAL OF AGENDA:

The agenda was unanimously approved (11-0).

APPROVAL OF MINUTES – February 6, 2015

Commissioner Fambro made a motion to approve the minutes from February 6, 2015 as presented. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (11-0).

PUBLIC COMMENTS:

There were none.

PRESENTATION ITEMS:

A. Presentation of 5311 System of the Year Award

Mr. Dave Harris presented the North Central Regional Transit District with the 2014 - 5311 System of the Year Award.

B. Presentation of Employee Anniversaries

Mayor Barrone presented Ms. Charlene Padilla, Mr. Nicholas Molina and Mr. Robert Hiland with 5-Year Service Awards.

C. NCRTD Proclamation "Stand-Up for Transportation Day"

The proclamation expresses the District's desire to join other Transit agencies on a National level to encourage greater federal investment in public transportation infrastructure.

The American Public Transportation Association has developed this program to reach out to Congress encouraging bi-partisan support for enacting a new multi-year funding authorization bill that provides dedicated funding for the Highway Trust Fund, to pay for the current federal transit program and the growth of that program for transit and highway infrastructure needs.

Commissioner Fambro made a motion to approve the Proclamation as presented. Councilor Sheehey seconded the motion and it passed by a roll call vote (11-0).

ACTION ITEMS FOR APPROVAL/ DISCUSSION:

D. Discussion and Consideration of Resolution No. 2015-08 Adopting the North Central Regional Transit District Title VI Program

Resolution 2015-08 provides for the adoption of the FTA mandated Title VI Program which prohibits discrimination on the basis of race, color, or national origin in federally funded programs and activities. This Title VI Policy specifically addresses the NCRTD and its position as a sub recipient under the New Mexico Department of Transportation (NMDOT) for Federal funding.

Councilor Ring made a motion to approve Resolution 2015-08 as presented. Councilor Salazar seconded the motion and it passed by a roll call vote (11-0).

E. Discussion and Consideration of Approval of the Fleet Vehicle Maintenance Agreement between the North Central Regional Transit District and Rio Arriba County

The proposed Fleet Vehicle Maintenance Agreement is for the repair and maintenance of the NCRTD's Medium Heavy Duty and Medium Duty, diesel powered fleet at the Rio Arriba County vehicle maintenance facility located in Alcalde, New Mexico.

Councilor Salazar made a motion to approve the Fleet Vehicle Maintenance Agreement as presented. Councilor Sheehey seconded the motion and it passed by a roll call vote (11-0).

F. Discussion and Consideration of Resolution No. 2015-04 Adopting the North Central Regional Transit District Social Media Policy

After being presented to the Board for discussion at the February Board meeting and upon input from that discussion, the following NCRTD Social Media Policy reflects the request that that Policy serve only as a vehicle for the NCRTD to disseminate information to the public.

The use of social media amongst transit agencies has become a standard means of disseminating information to riders and stakeholders. It allows the NCRTD to share information beyond the conventional website experience and creates a platform for addressing issues important to its riders and those who might use the system.

County Manager Campos made a motion to approve Resolution No. 2015-04 as presented. Councilor Ring seconded the motion and it passed by a roll call vote (11-0).

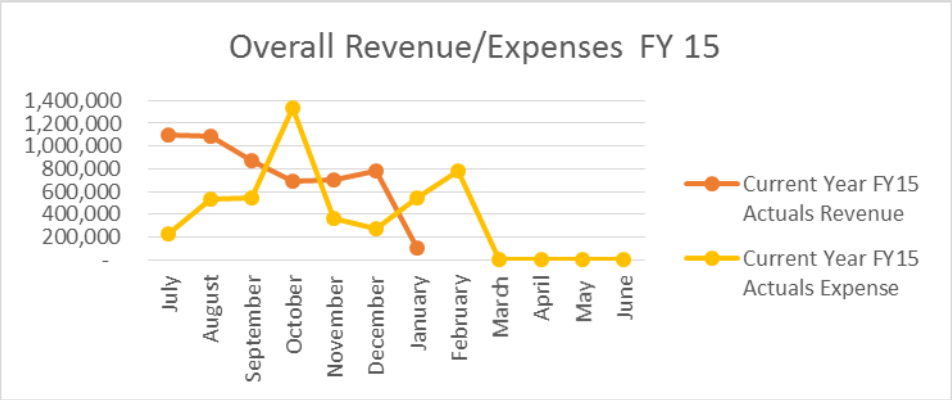
DISCUSSION ITEMS:

G. Discussion and Review of Ski Santa Fe Service – Update

Further discussion continued on service to Ski Santa Fe.

[This item was for discussion only. No action was required on this item.]

H. Financial Report for February 2015:



I. Finance Subcommittee Report:

The minutes from January 23, 2015 were presented.

Councilor Sheehey asked that they be amended on page 84 of the packet.

Mr. Mortillaro gave a brief overview of the meeting that was held on February 27, 2015. He noted that the consolidation of the Taos Chile Line was discussed and that it would be coming to the full Board of Director's for discussion at the meeting to be held on April 3, 2015.

J. Tribal Subcommittee Report:

There was no report on this item.

K. Executive Report for February 2015 and Comments from the Executive Director:

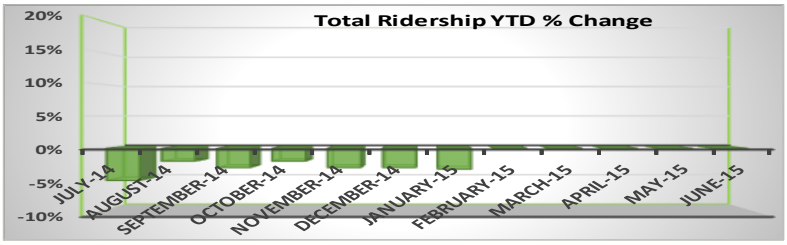
1) **Executive Report**
2) **Performance Measures for January 2015**
3) **Ridership Report for January 2015**
4) **ITS Rollout/New Route Implementation**
5) **Update on House Bill 92**
6) **Reminder to return signed IGC's**

NCRTD Monthly Ridership Summary

January 1, 2015 through January 31, 2015

Calendar Operating Days

	This Year
Jul-14	22
Aug-14	21
Sep-14	21
Oct-14	22
Nov-14	17
Dec-14	21
Jan-15	20
Feb-15	
Mar-15	
Apr-15	
May-15	
Jun-15	



Monthly System Totals				Year to Date Totals			
	This Year	Last Year	% Change	This Year	Last Year	Difference	% Change
NCRTD Operated	14,545	17,102	**-14.95%**	113,091	119,639	-6,548	**-5.47%**
NCRTD Funded	22,877	23,169	**-1.26%**	185,043	188,507	-3,464	**-1.84%**
All Systems Funded Total	37,422	40,271	**-7.07%**	298,134	308,146	-10,012	**-3.25%**

MATTERS FROM THE BOARD

There were none.

MISCELLANEOUS

ADJOURN

The meeting was adjourned at 10:50 AM.

Councilor Ring made a motion to adjourn the meeting. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (11-0).

NEXT BOARD MEETING: April 3, 2015 at 9:00 a.m.